

St. Charles Parish Library
Board of Control Meeting
January 15, 2019
6:00 p.m.

AGENDA

- I. Call to Order, Prayer, & Pledge
- II. Approval of Minutes – November 13, 2018
- III. Attendance Report
- IV. Public Comment (five [5] minutes)
- V. Librarian’s Report
- VI. Communications
 - A. Letter Regarding Norco Lease
- VII. Unfinished Business
 - A. Norco Branch Status
 - B. Hahnville Branch Library – Discussion of Possible Future Plans
- VIII. New Business
 - A. Election of Board Officers
 - B. Louisiana Compliance Questionnaire (Resolution 19-1)
(**Summary:** Res. 19-1 certifies that the library is in compliance with the relevant section of the “Louisiana Compliance Questionnaire.”)
 - C. German Coast Farmer’s Market’s proposal to build a pavilion on the East Regional Library property
 - D. Millage Discussion
 - a. 2019 Millage Rate
 - b. Millage Election Planning
- IX. Public Comment (three [3] minutes)
- X. Adjournment

Persons wishing to speak before the board must notify the board secretary (Library Director) at LibraryBoard.Secretary@myscpl.org, or 985-764-9643 at least two days before the meeting to notify the board they will be speaking at the board meeting. All speakers are limited to a maximum presentation of five (5) minutes for requested Public Comment, Agenda Item IV. Public Comment at the end of the meeting is limited to three (3) minutes per speaker. Groups wishing to present to the board are asked to designate one person to make the presentation. Please contact the board secretary for additional information.



December 13, 2018

Mrs. Veda Jackson
[REDACTED]

Dear Mrs. Jackson:

Thank you for taking the time to speak with Norco Branch Library Supervisor Julia Thibodaux last week about the library's lease on the building located at 197 Good Hope Street.

As you know, the library's lease is scheduled to expire at midnight on March 14, 2019. With the pending completion of the new Norco Branch Library that is currently under construction on Apple Street, we wanted to let you know that the library does not plan to renew the lease on the Good Hope property. However, as Mrs. Thibodaux explained, there is a possibility that we will need to request an extension of our lease on a month-to-month base if the construction of the new library is not completed as anticipated. It is our intention to contact you by February 1, 2019 should we see a need to extend the lease for any additional time. If more notice is needed than this, please let me know.

The library has loved our time in our existing building and we have appreciated being able to do business with you! If you have any questions or need further information, please feel free to contact me at 985-764-9643 x103 or via email at leann.benedict@myscpl.org.

Wishing you and your family a very happy holiday season!

Sincerely,

A handwritten signature in cursive script that reads "Leann Benedict".

Leann Benedict, MLIS
Director

cc: Larry Cochran, Parish President
Billy Raymond, Chief Administrative Officer
Michelle Impastato, Council Secretary
St. Charles Parish Library Board of Control
Julia Thibodaux, Norco Branch Supervisor
Vicki Nesting, Assistant Director

**St. Charles Parish Library
Board of Control**

Resolution Number 19-1

**Resolution to certify compliance with
“Louisiana Compliance Questionnaire”**

Whereas the Louisiana State Legislative Auditor requires local governmental units to certify that they are in compliance with certain rules and regulations as listed in “Louisiana Compliance Questionnaire”;

Now, therefore, be it resolved by the St. Charles Parish Library Board of Control in its regular meeting of January 15, 2019 that we have complied with the regulations of the Louisiana State Library for the period beginning January 1, 2018, and ending December 31, 2018.

Approved:

Celeste Uzee, President
St. Charles Parish Library Board of Control

Attest:

Leann Benedict, Secretary
Library Board of Control

**St. Charles Parish Library
Board of Control**

2019 Regular Meeting Schedule

6:00 p.m., Tuesday January 15, 2019	Council Chambers Parish Courthouse
6:00 p.m., Tuesday March 19, 2019	Council Chambers Parish Courthouse
6:00 p.m., Tuesday May 21, 2019	Council Chambers Parish Courthouse
6:00 p.m., Tuesday July 16, 2019	Council Chambers Parish Courthouse
6:00 p.m., Tuesday September 17, 2019	Council Chambers Parish Courthouse
6:00 p.m., Tuesday November 19, 2019	Council Chambers Parish Courthouse